

**Request for Overdue Payment Assistance – Jacksonville Umpires Association
(Only 1 game or double-header may be submitted per request)**



JUA Contact: Bill Franco, schools-commissioner@jaxump.com; Office Fax: 904.503.3948

OFFICIALS: Email or FAX YOUR COMPLETED REQUEST TO THE JUA CONTACT LISTED ABOVE

GAME INFORMATION

DATE	
HOME TEAM	
AWAY TEAM	
SPORT (BA or SB)	LEVEL: (Vars, JV, or MS – list two if applicable) 1. 2.

OFFICIALS INFORMATION

NAME		W-9 & LABEL SUBMITTED? Y/N	
*PARTNER'S NAME		W-9 & LABEL SUBMITTED? Y/N	

*Contact your partner and ask him/her if he/she has received the game payment. Note his/her response in the "Comments" section of this form.

SCHOOL CONTACT ATTEMPTS IMPORTANT: *** Officials - You must make 3 attempts to contact the school's bookkeeper before submitting this form. Attempts must be made on 3 separate dates and after 7 business days have passed. Always be polite and respectful when communicating with school personnel. ***

ATTEMPTS	DATE AND TIME	WHO CONTACTED (NAME)	RESULT OF CALL
1			
2			
3			

COMMENTS:

BOOKING COMMISSIONER VERIFICATION: On _____, I have verified the above information and I am requesting assistance to collect the overdue game fees shown. Thank you for helping us to resolve this matter.

Bill Franco